



## **NCBA BANK RWANDA PLC INVITATION TO TENDER FOR SUPPLY OF ALL OFFICE STATIONARIES TO THE BANK**

### **1.Introduction**

NCBA BANK Rwanda PLC (hereinafter referred to as “the Bank”) is a licensed financial services operator in Rwanda, and is a member of the NCBA. therefore wishes to invite interested companies for supply of all types of office stationery for the entire NCBA Bank Rwanda Ltd branch network.

### **2 Aims and Objectives.**

The successful bidder will be expected to supply office stationery in accordance with specification provided and as advised by NCBA Bank

### **3.Submission of proposal**

A complete set of bidding documents in English can be obtained from the procurement manager via [Procurement.Rwanda@ncbagroup.com](mailto:Procurement.Rwanda@ncbagroup.com) email address from **Friday August , 22rd 2025**, after presentation of proof of payment of non-refundable Rwf **10,000** to account No. **2001161080000001** opened in NCBA BANK RWANDA PLC Rwanda. For any question you can contact **+2507881495000 or 555**

Well-presented Technical proposal to be physically submitted and dropped in the tender box at the reception of NCBA BANK Rwanda PLC, Kigali heights 8<sup>th</sup> floor not later than **Wednesday , 10th September 2025 at 11:00Am**, late bids will be rejected. Opening of the bids will happen same day **11:15Am**.

Bids successfully submitted will be opened physically in the presence of bidders or their representatives who choose to attend.

Attention: Managing Director  
NCBA Bank Rwanda PLC  
e-mail: [Procurement.Rwanda@ncbagroup.com](mailto:Procurement.Rwanda@ncbagroup.com)

Done at 20<sup>th</sup> August 2025  
Management of NCBA Bank Rwanda PLC